



## World Indigenous Nations Higher Education Consortium: International Journal of Indigenous Education Scholarship

### Call for Expressions of Interest

#### *Editor-in-Chief*

A major outcome of the *World Indigenous Nations Higher Education Consortium: International Journal of Indigenous Education Scholarship* aims to publish articles and features reflecting items of theoretical, applied, and professional interest drawn worldwide. In any given year, however, the journal may choose to invite people to submit for a *Special Issue* that is decided on by the WINHEC Executive Committee and Editorial Board. In particular, the journal will seek to emphasize articles which advance the Indigenous educational aspirations and needs through critical analysis, responsive enquiry, impactful and community-based research.

The *World Indigenous Nations Higher Education Consortium: International Journal of Indigenous Education Scholarship* seeks to (1) share an Indigenous reality of observing, asking questions, structuring new knowledge and thinking about, and interpreting complex educational problems that connect to Indigenous languages, cultures, and identity to other Indigenous world views and traditions; (2) intersects Indigenous perspectives with traditional (i.e., including organic, holistic and humanistic approaches), critical (i.e., replace deficit theorizing with knowledge creators and agents for educational change) and socio-cultural (i.e., challenge neo-liberal, popular and systemic impediments) perspectives on education; (3) ensuring Indigenous peoples have the capability, opportunities, spaces, and relationships to (re)align our thinking and practices to achieve the goals, wise practices and aspirations we seek are critical to our survival and legacy as Indigenous peoples; (4) consider ways for Indigenous Peoples' education to thrive and flourish, and how can educational programs and policies be linked successfully to achieve the best possible outcomes that empowering, self-determining and transformative.

The *World Indigenous Nations Higher Education Consortium: International Journal of Indigenous Education Scholarship* would serve as a communication tool for educators, professionals, government officials, and students in the fields of Indigenous education, research and scholarship. Published annually, the *World Indigenous Nations Higher Education Consortium: International Journal of Indigenous Education Scholarship* will be available in full-text electronic format and distributed worldwide to libraries, government agencies, institutions, and subscribers.

The Editor-in-Chief is responsible to provide oversight to The *World Indigenous Nations Higher Education Consortium: International Journal of Indigenous Education Scholarship* while maintaining high standards of scholarship and ensure the timely and judicious soliciting and

managing of manuscripts. The Editor-in-Chief is assisted by an Editorial Board of Associate Editors and will work closely with the Managing Editor based at the academic or community institution or organization the journal is housed, who is responsible for the production and distribution of the Journal.

#### A Unique Opportunity

As Editor-in-Chief, the incumbent will be at the leading edge of stimulating worldwide research, best practice, and commentary focused on advancing health and physical education pedagogy. Candidates applying for the position of Editor-in-Chief shall

- have a record of scholarship and publications;
- be familiar with contemporary standards and procedures for soliciting, adjudicating, and managing the timely publication of manuscripts;
- be sensitive to language and cultural differences;
- bring imagination and new ideas about organizing and presenting content; and
- be knowledgeable and skilled in electronic communications.

#### Remuneration

The position carries no salary, but various expenses associated with the position will be provided.

#### Appointment and Term

The initial appointment shall be for four years. These papers will be reviewed as a part of the journal procedures.

#### Application Procedure

Persons interested in applying for the position must provide the following:

1. a letter stating interest in the position and describing special qualifications,
2. a full curriculum vitae, and
3. the names of two persons familiar with your work.

Application Deadline : May 15, 2021.

You can email the materials to WINHEC EXECUTIVE ([winhec.executive@gmail.com](mailto:winhec.executive@gmail.com)). Any inquiry please contact Dr. Berice Anning (WINHEC Secretary) at [berice.anning@uts.edu.au](mailto:berice.anning@uts.edu.au).

# WINHEC Editor-in-Chief Job Description

## OVERVIEW

The Editor-in-Chief is responsible for the overall quality of the intellectual content of the journal and for overseeing the review process to ensure it is thorough, fair, and timely. The Editor-in-Chief is responsible for upholding the mission and scope of the journal and for selecting papers that provide new, original, and important contributions to knowledge. The Editor-in-Chief selects associate editors, editorial board members, reviewers, and any other editorial positions required in developing content for the journal. The Editor-in-Chief serves as chair of the editorial board and oversees its work. The Editor-in-Chief may write editorials and solicit manuscripts on special issues and may assign guest editors for these special issues. The Editor-in-Chief seeks opportunities to hold an annual editorial board meeting and prepares an annual report for the WINHEC Executive Board.

## DUTIES

1. The Editor-in-Chief oversees the mission and scope of the journal in consultation with the WINHEC Executive Board.
  - a. The Editor-in-Chief periodically reviews the Editorial mission and scope of the journal, consults with the editorial board, and makes recommendations to WINHEC Executive Board to change the mission and scope when deemed appropriate.
  - b. The Editor-in-Chief ensures that the papers published are consistent with the WINHEC vision, themes and research standards.
  - c. The Editor-in-Chief is responsible for making the decision to publish any thematic issues of the journal and for recruiting the papers to be published. The Editor-in-Chief may select a guest editor(s) for a thematic issue if desired.
  - d. The Editor-in-Chief may recommend to the WINHEC Executive Board that a special issue be published in addition to the regular issues of the journal. The WINHEC Executive Board will have the responsibility for approving or rejecting such a proposal.
2. The Editor-in-Chief is responsible for overseeing the editorial review process.
  - a. The Editor-in-Chief selects associate editors, the editorial board members, reviewers, and any other special editors must be approved by the WINHEC Executive Board, and each member must have (or obtain before service to the journal) a current professional membership to WINHEC.
  - b. The Editor-in-Chief will use the peer-review provided system (currently Scholar One Manuscripts based at the University of Victoria and supported by Inba Kehoe – Copyright Officer and Scholarly Communications Librarian) to conduct the editorial review process.
  - c. The Editor-in-Chief will assign papers to reviewers who have the appropriate knowledge and skill to evaluate them, will monitor the quality of the reviews prepared, and will replace editors whose reviews are inadequate or untimely.
  - d. The Editor-in-Chief will be the final arbiter regarding the acceptance of papers when reviewers differ in their evaluations.
  - e. The Editor-in-Chief will ensure that the review process is completed in a timely way and that authors receive constructive feedback about papers submitted.

3. The Editor-in-Chief provides the manuscripts accepted for each issue to the WINHEC Executive Board.
  - a. The Editor-in-Chief forwards the manuscripts for each issue to the Managing Publishing Editor (the journal will need to recruit a managing publisher editor) assigned to the journal for final proof-editing and formatting.
  - b. The Editor-in-Chief ensures that the manuscripts are complete, including illustrations, references, and contact information for the authors.
  - c. The Editor-in-Chief submits the manuscripts for each issue on time according to the schedule agreed upon.
  
4. The Editor-in-Chief will see that the journal follows customary ethical policies for scholarly publishing.
  - a. The Editor-in-Chief will identify, investigate, and address any ethical breaches of conduct by authors and reviewers.
  - b. The Editor-in-Chief will see that authors are treated with fairness, courtesy, objectivity, and honesty.
  - c. The Editor-in-Chief must be prepared to deal with errors and allegations of misbehavior.
  
5. The Editor-in-Chief will seek opportunities to promote the journal.
  - a. The Editor-in-Chief will seek to speak at conferences and other events about the purpose and values of the journal, inviting potential contributors to consider submitting papers to the journal.
  - b. The Editor-in-Chief will identify indexes in which the journal should be included and pass that information on to Inba Kehoe (University of Victoria Copyright Officer and Scholarly Communications Librarian).
  - c. The Editor-in-Chief will help promote the journal by identifying places, events, and individuals to whom promotional material should be sent.
  
6. The Editor-in-Chief may write editorials or include a preface for each journal issue.
  
7. The Editor-in-Chief will provide the WINHEC Executive Board with appropriate information about the editorial activities of the journal.
  - a. The Editor-in-Chief will prepare an annual report according to an agreed upon schedule.
  - b. The Editor-in-Chief will report opportunities about which the WINHEC Executive Board should know to help improve the journal.
  - c. The Editor-in-Chief will report any significant problems that might affect the quality or timely release of the journal.

#### AUTHORITY

The Editor-in-Chief has the final decision-making responsibility for the acceptance or rejection of all manuscripts submitted to the journal.